

30 Day Notice Form

Please accept this as my official 30 day notice of my intent to vacate my property located at

On _____ date.

I understand that per my lease agreement, a lockbox may be placed onto the property now, and I will cooperate with showing of the property to future tenants. I would prefer the showing service to contact me at the following number(s): _____

I am to leave the property clean and free of debris and surrender all keys, garage door openers, complex access cards, gate cards, etc. I will be considered a holdover if I fail to vacate at the date given.

I understand that utilities are to be maintained on the property up to the final date of my lease agreement. I also understand that my deposit, minus any itemized fees, will be returned to me within 30 days at the written forwarding address I provide to management.

Sincerely,

Printed Name

Forwarding Address if available please list below

Please email this form to karlholub@sbcglobal.net or 713-524-3445